

Charter Committee Minutes
Workshop with City Council and Regular Meeting
March 5, 2014
Shead High School Band Room

Call to order: 7:45 PM

Attending: Edward French, Jan Finley, Ken Brown and Meg McGarvey
City Council members: Mary Repole, Gilbert Murphy, Scott Emery,
Colleen Dana-Cummings and Rocky Archer.
Ella Kowal, City Clerk

Minutes approved unanimously.

New Business:

Preparation for June 3 referendum.

1. Gender neutrality will be one amendment.
2. Change of location within the charter shall be one amendment.
3. Typos: don't have to do anything.
4. Clarifications may or may not be one amendment depending on location and content.

Article I amendments:

1. Move sections 9.03, 9.04, and 9.05 to Article I as 1.04, 1.05 and 1.06.
2. Rename Article I "Powers of the City, City Charter and City Meetings.

Article II - City Council:

1. 2.02 amended to include powers and duties of city council, including actions taken on the first meeting of the calendar year and first meeting of the fiscal year.
2. Delete proposed section 2.03 Compensation.
3. 2.04.b shall be moved to 2.02 Powers and Duties.
4. 2.05d Enforcement shall be one amendment. 2.06.b.5 shall be moved to Enforcement and included in amendment. The word "written" shall be inserted before the word "reprimand".
5. The addition of the words "until the next general election" shall be inserted at the end of the first sentence. This shall be an amendment.
6. It was decided that the rewording of the last sentence of 2.06.c is a clarification and therefore does not need to be included as an amendment.
7. The paragraph regarding Emergency Meetings in 2.10 shall be one amendment.
8. It was decided that a proposed change in 2.12 Ordinances in General from ten days to five be checked for possible state statute regulation and was therefore not included in the amendments.

Article 3 - City Manager:

1. Changing the contract period from one year to three years and the addition of "subject to an annual review by the city council" shall be added to 3.01. This shall be one amendment.
2. Changing 3.03 Acting City Manager to reflect addition of assistant city manager as potential interim city manager. This shall be one amendment.
3. In 3.04.4 Powers and Duties of the City Manager, the addition of the phrase "Except with the council's permission to be absent" shall be one amendment.
4. The existing 3.04.12 regarding sale of city property shall be deleted and replaced with a new 12 and 13. 3.04.12 shall cover required training for all city employees and 3.04.13 shall cover the maintenance of executive project files on all major city projects, grants, funded capital programs, emergency funds and disaster appropriations. Received grants and authorized capital improvement programs are to be reported on monthly. All this shall be one amendment.

Article 4 - Administrative Departments

1. The second paragraph of 4.01.a shall be changed to read "The following officers shall be appointed by the City Council and can only be removed by the City Council: city manager, sealer of weights and measures, health officer, city treasurer, tax assessor, code enforcement officer, collector of taxes, purchasing agents and public access officer." This shall be one amendment.
2. An amendment shall propose that in 4.01.b, it shall be changed to include that city departments are under the supervision of the city manager, which may include the temporary suspension of personnel, subject to the council's review and final action. The appointment of chief of police will be with the consent of the council. City employees need not be residents of Eastport.
3. In 4.03, this sentence shall be added: "The council may employ other attorneys when it is deemed to be in the best interests of the city." This shall be one amendment.

Adjourned: 8:30 PM

Next meeting: Sunday, March 9, 2014 at the Quoddy Tides office.

Respectfully submitted by Jan Finley